Dear < Supervisor’s Name >,

I’m requesting your approval to <become a member/renew my membership> with the Utah Association of CPAs. This membership will enhance my professional development and leadership skills while expanding my professional network and driving successful results to <COMPANY>.  
  
The UACPA is a statewide professional association representing nearly 3,000 CPAs and accounting professionals who are transacting business in Utah. The UACPA functions as an advocate for the profession and provides education, public awareness, government relations, promotion of high ethical standards, and opportunities to connect with other CPAs.   
  
My membership is $XXX annually and I am highly motivated to get as much out of the membership as possible. An individual membership grants me immediate access to:

* **Complimentary CPE and customized learning.** As a member of the UACPA, I will have access to the Utah Laws & Rules webinar ($100 value) and receive recommended and required CPE for my position. In addition to discounts on conferences, seminars and self-study courses, members can earn 2 – 5 hours of complimentary CPE each month.
* **Networking and leadership opportunities.** The UACPA represent nearly every area of business services, potential customers, and vendors. Maintaining a strong network is important, and I can do this by attending UACPA events, connecting with fellow members.
* **Advocacy for the profession.** The UACPA represents members at the legislature and with regulatory bodies, protecting the interests of the CPA profession in Utah as well as participating in policy discussions that may impact our own organization
* **Breaking news and updates.** The UACPA sends regular updates allowing me to stay aware of professional news, emerging trends and changes in regulations that affect our own strategic initiatives.
* **Prestige and respect of the credential.** As an employer, you value the CPA designation and know that it is among the most recognized and trusted professional designations in business.

Membership in the UACPA will be valuable to our organization and will positively impact me as a professional.   
  
If you would like more information about the value of membership, visit the UACPA website at uacpa.org. I would greatly appreciate your approval and support in joining and look forward to talking with you about this request.

Sincerely,